

**LRPC INCIDENT OR ACCIDENT REPORTING FORM**

This reporting form may be used for the following:

1. To report an incident that resulted in damage to equipment and/or property
2. To report an incident of accident, illness or injury
3. To report a violation of Club Rules & Regulations
4. To file a grievance with the Executive Board

Completed reports may be given to any Executive Board member or mailed to:

LRPC, P.O. Box 111, Amherst, OH 44001

Filed by: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Incident: \_\_\_\_\_ Time of Incident: \_\_\_\_\_

Check type of report:

1. Damage \_\_\_\_\_
2. Accident/Illness/Injury \_\_\_\_\_
3. Violation \_\_\_\_\_
4. Grievance \_\_\_\_\_
5. Other \_\_\_\_\_ Please explain: \_\_\_\_\_

Person(s) involved: \_\_\_\_\_

Witnesses: (Please identify as members (M) or guests (G) and include as much information as possible in order to assist in identification of involved parties.)

\_\_\_\_\_  
\_\_\_\_\_

Describe nature of event: (use other side if necessary) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Authorities contacted: Police \_\_\_\_\_ Fire \_\_\_\_\_ EMS \_\_\_\_\_ Club Officer \_\_\_\_\_ Other \_\_\_\_\_

We appreciate you taking the time to fill out this report. Everything that happens at the LRPC range is important to us. (7/20)